

**August 24, 2020**

**EMERGENCY PROCUREMENT  
NOTICE OF INTENT TO AWARD**

Notice is hereby given that Richmond Public Schools has procured **PlugIn Corporation** using emergency procurement means.

Therefore, pursuant to Section 2.2-4303(F) of the Virginia Public Procurement Act, it is the intent of Richmond Public Schools to award **Purchase Order 195275** to **PlugIn Corporation** in the amount of **\$ 12,000.00.**

DocuSigned by:

*Nicole Napier*

Purchasing Officer  
(804) 780-6161

8/24/2020 | 11:23 EDT

Date