

22-7003-01 SPECIALIZED BEHAVIORAL AND SUPPORT SERVICES

Questions and Answers

1. Q. What type of outcomes, metrics, or goals should be considered when preparing the proposal that the RSD is interested in capturing? What data is important to them?
A. RPS is seeking offers from firms who understand the intricacies of Specialized Behavior and Support Services and who will assist the Exceptional Education Department, RPS, and the School Board in developing a program where students excel. Top-ranked offerors will turn their ingenuity, experience, and professionalism into a creative and distinctive proposal.

2. Q. In the Preparation of the proposal, Section 4 - 4, Tab 1 has "Proprietary Information" and in Section 4-4, Tab 5, the Proprietary information is listed there as well. Where would this statement or attestation go or is the requirements different somehow?
A. See Addendum 2.

3. Q. In section III, 2d; the requirements state: Be familiar with Functional Behavior Assessments and Behavior Intervention Plans. **Collect data specific to the student's behavioral needs/goals and carry out the behavioral goals as written in the student's behavior plan and or Individualized Education Program.** For the highlighted portion, what data is important to represent in the proposal to demonstrate success?
A. Offerors should provide sufficient data and information to support their understanding of the concepts of Functional Behavior Assessments and Behavior Interventions Plans.

4. Q. In Section 4 - 2c it states: It is also helpful to cite the paragraph number, subletter, and repeat the text of the requirement as it appears in the RFP. How is the best way to show this? For example for the III. Statement of Needs > 2. Scope of work > Letter d - can it look like this : III-2d?
A. Yes, this is acceptable.

5. Do you provide the form for CERTIFICATE OF INTEREST & RELATIONSHIPS WITH SCHOOL BOARD AND RICHMOND PUBLIC SCHOOLS EMPLOYEES? I don't see an attached form in the bid packet for it.
A. This will be included as part of the contract at the time of award.

6. Will it be okay if we submit our Pricing Schedule in PDF format or do we really need to do it in an Excel file? Do you have a format in Excel that we can follow or download?
A. The pricing schedule does not need to be in an Excel format, as long as all required prices are provided.